



Now Hiring: Weekday Overnight Relief Staff

Location: Syracuse, NY (in person)

Status: Non-exempt/Part-time (1-2 overnights per weekday)

Reports to: House Manager

Pay: Minimum Wage

Make a Difference Every Day

At Ronald McDonald House Central New York, we believe that healing happens together. Our mission is to support the health and well-being of children and families by providing compassionate, family-centered care while their children receive treatment at Syracuse-area hospitals and clinics.

We are seeking a **Weekday Overnight Relief Staff**. This position is a member of the Guest Services Team and works with the House Manager to ensure the smooth operations of the CNY Ronald McDonald House and the comfort and support of guest families.

One weekday overnight shift is defined as:

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|--------------------------------|--|
| - 10 p.m. - 12 a.m. | On duty (House operations & Guest Services Duties) |
| - 12 a.m. - 7:30 a.m. | Sleep time (on call for in the event of emergencies) |
| - 7:30 a.m. - 8:30 a.m. | On duty (House operations & Guest Services Duties) |

What You Will Do:

The primary areas of responsibility include guest services and house operation.

Responsibilities include administrative and clerical duties, supportive communication with CNY Ronald McDonald House guest families. Performing House walk-throughs to secure all entrances and exits, being available when “on call” in the event of emergencies and responding as needed, and basic housekeeping.

Overnight stay is required. Accommodation and paid sleep time provided.

Qualifications:

- Must be over the age of 21 – background check required
- Reliable
- Excellent customer service, conflict resolution, and problem-solving skills
- Computer proficiency
- Ability to lift 25lbs

Ready to Apply?

Email your resume and a cover letter outlining your experience and passion for our mission to: careers@rmhcny.org.